



BRUNSWICK HOUSE FIRST NATION

P.O. Box 1178
Hwy. 101 East
Chapleau, Ontario
P0M 1K0

EMPLOYMENT OPPORTUNITY

POSITION: MINERAL DEVELOPMENT ADVISOR (2)
STARTING SALARY: \$55,000 - 60,000 ANNUALLY
REPORTS TO: LANDS AND RESOURCES DEPARTMENT
LOCATION: BRUNSWICK HOUSE FIRST NATION

Brunswick House First Nation Band Members are encouraged to apply

OVERVIEW:

The Mineral Development Advisor (MDA) will support the community's participation in consultation processes related to mineral exploration, mine development, and mining closure activities. The MDA serves as a technical and strategic resource, helping leadership and community members understand mining related activities, assess potential impacts, and engage effectively with government agencies, industry proponents, and other stakeholders. The role also promotes community awareness of opportunities and benefits associated with participation in the minerals sector.

DUTIES AND RESPONSIBILITIES:

Consultation and Project Review

- Review exploration plans, exploration permit applications, closure plans, closure plan amendments, and related notices
- Track regulatory timelines and support timely community responses
- Assist with preparing feedback and formal responses regarding proposed mining and exploration activities
- Coordinate community participation in consultation processes conducted under the Ontario Mining Act
- Support community meetings related to mineral exploration and mine development
- Coordinate and participate in site visits and field engagement activities
- Assist leadership and community members in understanding technical aspects of proposed projects
- Support assessment of potential impacts on Aboriginal and Treaty Rights
- Assist with reviewing Environmental Assessment permits and authorizations related to advanced exploration and mineral development projects

Community Engagement and Awareness

- Promote awareness of the mining industry, including:
 - Mineral exploration
 - Mine development
 - Mine closure processes
- Educate community members about potential economic and community benefits associated with participating in the minerals sector
- Deliver presentations and information sessions to community leadership and membership
- Maintain ongoing communication and relationships with industry proponents and government representatives

Technical and Administrative Support

- Maintain records of project notices, responses, consultations and engagement activities
- Coordinate external technical support and consultants when required
- Support preparation of reports and project documentation

- Assist in the development and implementation of community strategies related to mineral development activities

Professional Development

- Participate in training, mentorship, conferences, networking opportunities and other professional development activities
- Complete required Mining Act awareness and related training programs
- Stay informed on current mining legislation, consultation requirements and industry best practices

QUALIFICATIONS:

- Post-secondary education in Indigenous Studies, Environmental Studies, Natural Resources, Geography, Earth Sciences, Mining, Community Development, Public Administration, or a related field, or an equivalent combination of education and experience
- Experience working with Indigenous communities, government agencies, natural resource development projects or the mining sector
- Strong knowledge of Ontario Mining Legislation, permitting processes and environmental assessment frameworks
- Proficiency with GIS, geoscience databases, and mineral resource modeling tools
- Excellent communication skills with the ability to translate complex technical information for diverse audiences

Interested applicants please send a cover letter and resume by July 31st, 2026 to:

ATTN: Human Resources

P.O Box 1178,

Chapleau, ON

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Or email: jobs@bhfn.ca