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EMPLOYMENT OPPORTUNITY

POSITION: Request for Committee Members Finance and Audit Committee
COMPENSATION: Provided on a per meeting basis
LOCATION: Brunswick House First Nation

Brunswick House First Nation Band Members are encouraged to apply

OVERVIEW:

Brunswick House First Nation is an organization that is currently undergoing growth and development to achieve self-determination and economic independence.

Having enacted its Financial Administration Law under the authority of the Fiscal Management Act, the Nation is looking for an experienced businessperson to join its Finance and Audit Committee. The Finance and Audit Committee assists Council in carrying out its oversight responsibilities for financial reporting, internal control and risk management processes. The appointment would be for a 3-year term and the committee member would be expected to commit to preparing for and attending a minimum of 6 committee meetings per year. Members must be independent of the Nation and free of any conflict of interest.

DUTIES AND RESPONSIBILITIES:

- The ability to read and understand financial statements, plus a minimum of 4 years business experience or an equivalent combination of education and experience.
- The ability to understand accounting policies, including any estimates used or judgments applied by management in the application of the First Nation's accounting policies, when these are explained by the First Nation's Director of Finance and the auditor
- An understanding of the First Nation's objectives and operations that may impact the selection or application of accounting policies
- A knowledge and understanding of the strategies that have been adopted by the First Nation and the risks involved with any new strategies
- An ability to understand the First Nation's risk environment



QUALIFICATIONS:

- Accounting designation or business degree
- Experience in one or more of the following areas would be considered an asset Risk Management, Business Analytics/Management Information Systems, Organizational Sustainability, First Nations Administration and Economic Development

Brunswick House First Nation Chief and Council invite interested qualified applicants to submit a letter of interest and resume to:

ATTN: Brunswick House Human Resources Manager
P.O Box 1178,
Chapleau, ON
P0M 1K0

Or

Email: humanresources@bhfn.ca

Band Manager

Date